



STATUTORY INSTRUMENTS

S.I. No. 52 of 2008



REGISTRATION OF DEEDS RULES, 2008

(Prn. A8/0292)

REGISTRATION OF DEEDS RULES, 2008

Commencement

1. These Rules may be cited as the Registration of Deeds Rules 2008 and shall come into operation on the 1st day of May 2008.

Interpretation

2. (1) In these Rules—

“the Act” means the Registration of Deeds and Title Act 2006, and words or expressions defined in the Act have the same meaning as in the Act where the context so admits;

“the Act of 1707” means the Registration of Deeds Act 1707;

“the Authority” means the Property Registration Authority;

“Form” or “Forms” means a form or the forms in the Schedule of Forms;

“prescribed fee” means the appropriate fee fixed by the Minister for Justice, Equality and Law Reform by order under section 21 of the Act;

“Registry” means the Registry of Deeds provided for by Section 33 of the Act.

(2) The Interpretation Act 2005 shall apply for the purpose of the interpretation of these Rules except so far as it may be inconsistent with the Act or with these Rules.

Hours of business

3. The Registry shall be open to the public from 10 a.m. to 4.30 p.m. daily except on Saturdays, Sundays, and the following days, namely—

- (a) New Year’s Day (or the day kept as a holiday in lieu thereof);
- (b) St. Patrick’s Day (or the day kept as a holiday in lieu thereof);
- (c) Good Friday;
- (d) Easter Monday;
- (e) the first Monday in May;
- (f) the first Monday in June;
- (g) the first Monday in August;

Notice of the making of this Statutory Instrument was published in “Iris Oifigiúil” of 4th March, 2008.

- (h) the last Monday in October;
- (i) Christmas Day (or the day kept as a holiday in lieu thereof);
- (j) St. Stephen's Day (or the day kept as a holiday in lieu thereof) and the next following working day; and
- (k) any other working day which is a day appointed to be a public holiday.

The Register

4. (1) The register shall consist of information required by the Act and these Rules to be maintained in respect of each deed registered under the Act.

(2) The register shall be maintained in paper form or electronic form, or partly in one form and partly in the other form.

(3) Where the register or any part thereof is in electronic form it may be arranged, maintained, kept, stored, preserved, inspected, searched, copied and examined in such manner as the Authority may determine.

(4) The register shall be maintained in Irish or in English or partly in one language and partly in the other language.

(5) The register shall contain the following information in respect of each deed registered under the Act—

- (a) the name of the deed,
- (b) the date of the deed,
- (c) the grantors in the deed,
- (d) the grantees in the deed,
- (e) a description of the property,
- (f) the serial number allocated under Rule 7,
- (g) the date of registration,
- (h) such other information as may be considered necessary by the Authority.

(6) The information retained in the register established by the Act of 1707 shall be deemed to constitute part of the register.

(7) The information held shall not be accessible during such period as may arise as a result of *force majeure*, that is to say unusual and unforeseen circumstances beyond the control of the Authority.

Records kept by the Registry

5. (1) The records of the Registry established by the Act of 1707 shall be kept by the Authority.

(2) There shall be kept by the Registry in respect of each registration a record, as appropriate, containing the name of the deed, the date of the deed, the name of each Grantor, the name of one Grantee, the description of the property, the serial number, the date of registration and the general nature of the deed.

(3) The records may be kept in paper form or electronic form or partly in one form and partly in the other form.

Applications for registration

6. (1) Save as otherwise provided in these Rules, every application for registration of a deed shall be in the appropriate form of the Schedule of Forms to these Rules, with such alterations and additions as the circumstances require and which the Authority allows and shall be accompanied by the deed and the prescribed fee.

(2) If it appears to the Authority that any application is improper in form or in substance or is not clearly expressed or does not indicate with sufficient precision the particular interest or land which it is intended to affect or refers only to matters which are not the subject of registration under the Act or is otherwise expressed in a manner inconsistent with the principles upon which the register is to be kept, it may refuse registration, either absolutely or except subject to such modifications therein as it shall approve.

(3) Where application is made for registration of a lease for a term not exceeding 21 years (or such other period as may be prescribed) the Authority shall assume that actual occupation is not in accordance with the lease.

(4) To ensure accuracy in the registered details the Authority shall compare the details on the application form with those in the deed in respect of which registration is being made.

(5) Applications may be lodged by hand, by post or by such other means as may be directed by the Authority.

(6) Applications may be lodged during the hours the Registry is open to the public. Applications delivered to the Registry before 10.00 a.m. on any day it is open to the public shall be deemed to be lodged at the same time at 10.00 a.m. on that day and applications delivered after 4.30 p.m. on any such day shall be deemed to be lodged at the same time at 10.00 a.m. on the next day on which the Registry is open to the public.

(7) Every application shall be deemed to be received when the prescribed information at Rule 5(2) is recorded by the Authority.

(8) Registration shall be effected by recording the prescribed information at Rule 5(2).

Serial numbers

7. (1) A serial number, numbered annually and sequentially, shall be allocated to each application in the order in which it is received in the Registry.

(2) Where two or more applications are received at the same time they shall be allocated serial numbers randomly among themselves except that where lodged by the same party that party may expressly direct in writing the order in which the applications lodged are to be registered.

Endorsement of registration

8. Every deed that has been registered shall have a certificate of its registration endorsed thereon in the manner directed by the Authority.

Inspection and searching

9. (1) Any person may on payment of the prescribed fee, in such manner and subject to such conditions as may be determined by the Authority inspect, search, copy, examine and make extracts from or take short notes of the register and records maintained by the Authority during the hours the Registry is open to the public.

(2) Certified copies of memorials and of registered application forms may be obtained on payment of the prescribed fee.

Vesting Certificates

10. Application for registration of a vesting certificate under Part III of the Landlord and Tenant (Ground Rents) (No. 2) Act 1978 shall be made in Form 4 accompanied by the vesting certificate and the prescribed fee.

Bankruptcy proceedings

11. Application for registration of a vesting certificate in bankruptcy shall be made by lodging the Vesting Certificate issued under sections 46 or 118 of the Bankruptcy Act 1988.

Discharge, release and receipt of mortgage

12. (1) Application for registration of a discharge or release or partial discharge or partial release of a mortgage shall be made in Form 6, accompanied by the discharge or release and the prescribed fee.

(2) Application for registration of a receipt on a mortgage shall be made in Form 7, accompanied by the mortgage deed with the receipt endorsed thereon, and the prescribed fee.

Discharge, release and satisfaction of judgement mortgage

13. Application for registration of satisfaction of judgement mortgage shall be made in Form 1 or Form 1A, as appropriate, accompanied by an affidavit or certificate of satisfaction or a discharge or release by the judgement creditor or his personal representative and the prescribed fee.

Judgements, Orders, Decrees or Declarations of Court

14. (1) Except as provided by sub-rules (2) and (3), application for registration of a judgement, order, decree or declaration of Court shall be made in Form 1 or 1A, as appropriate, accompanied by evidence of the judgement, order, decree or declaration and the prescribed fee.

(2) Application for registration of an order of Court pursuant to sections 9 or 18 of the Family Law Act 1995 or sections 14 or 22 of the Family Law (Divorce) Act 1996 shall be made by lodgement of a copy of the order certified in accordance with those sections.

(3) Application for registration of an order of Court pursuant to section 25 of the Criminal Justice Act 1994 or section 10 of the Proceeds of Crime Act 1996 shall be made by lodgement of the notice of the order referred to in those sections.

Notification or Order under the Land Reclamation Act 1949

15. Application for registration of a notification or order under the Land Reclamation Act 1949 shall be made by lodgement of the order.

Notice under the Family Home Protection Act 1976

16. Application for registration of a notice under section 12 of the Family Home Protection Act 1976 shall be in Form 5.

Statement under the Family Home Protection Act 1976

17. Application for registration of a statement under section 3(8) (c) (inserted by section 54(1) (b) (ii) of the Family Law Act 1995) of the Family Home Protection Act 1976, shall be made in Form 8 accompanied by a certified copy of the statement and the prescribed fee.

Registration of ownership under the Registration of Deeds and Title Acts 1964 and 2006

18. The notice of registration of ownership under the Registration of Deeds and Title Acts 1964 and 2006 shall be in Forms 9 or 10, as appropriate.

Official Search

19. (1) Any person may, on payment of the prescribed fee, apply to the Authority to make an Official Search in such manner and subject to such conditions as may be determined by the Authority and to be provided with the details of any results thereof duly certified.

(2) The application shall be in Form 11.

(3) The certificate of the result of the search shall be in Form 12.

SCHEDULE OF FORMS

**Form 1
REGISTRY OF DEEDS**

*Application by solicitor for registration of a deed of conveyance/assignment/
grant/assent/ judgment mortgage or other document other than those referred
to in forms 2-7 (Rule 6)*

Note: To be completed in type face or with black pen using block capital letters

I AB

Solicitor for CD
apply for registration of a deed the particulars of which are set out hereunder.
I certify that the particulars are in accordance with the Deed.

Signed:

Name of lodging party: **Solr ref:**

Address of lodging party:

**Name of Deed: Conveyance/Assignment/ Grant/Assent/Judgement Mortgage
or other document (Delete as appropriate)**

For official use only: Applicant Code Office Code

Date of deed

| | | | | | | | |
|--|--|--|--|--|--|--|--|
| | | | | | | | |
|--|--|--|--|--|--|--|--|

Name all Grantor(s):

| Forename | Surname |
|----------|---------|
| 1 | |

| Forename | Surname |
|----------|---------|
| 2 | |

| Forename | Surname |
|----------|---------|
| 3 | |

| Forename | Surname |
|----------|---------|
| 4 | |

(Use additional sheet for further GRANTORS if necessary)

Description of the Property: (PROPERTY DETAILS NOT INCLUDED IN THE DEED SHOULD NOT BE PROVIDED HEREUNDER)

ADDRESS (AS IN DEED)

Situate in TOWN: **TOWNLAND:**

PARISH: **BARONY:**

CITY: **COUNTY:**

Area (if included in the deed)

Map co-ordinates (if included in the deed)

Geo Directory address (if included in the deed)

***(use additional sheet for further PROPERTIES if necessary)**

For Assignments only:

[See Note]

Lease date:

Lessor:

Lessee:

Term:

Commencement date:

Rent:

Registry of Deeds reference:

For Official Use Only

REGISTRATION made BY: **DATE:**

SERIAL NUMBER

Note:

Lease details to be provided where application is made for registration of an Assignment

Form 1A

REGISTRY OF DEEDS

Application by a personal applicant for registration of a deed of Conveyance/Assignment/ Grant/Assent/Judgement Mortgage or other document, other than those referred to in Forms 2-7 (Rule 6)

Note: To be completed in type face or with black pen using block capital letters

I AB of make oath and say as follows:

- 1. I set out hereunder particulars of a deed, which I require to have registered.
2. I certify that the particulars are in accordance with the deed.
3. I apply for registration of the deed.

Name of lodging party: Your ref:

Address of lodging party:

Name of Deed: Conveyance/Assignment/ Grant/Assent/Judgement Mortgage or other document (Delete as appropriate)

For official use only: Applicant Code Office Code

Date of deed:

Grid for date of deed

Name all Grantor(s):

Forename

Surname

Grid for grantor 1 forename and surname

Forename

Surname

Grid for grantor 2 forename and surname

Forename

Surname

Grid for grantor 3 forename and surname

Forename

Surname

Grid for grantor 4 forename and surname

(Use additional sheet for further GRANTORS if necessary)

Description of the Property: (PROPERTY DETAILS NOT INCLUDED IN THE DEED SHOULD NOT BE PROVIDED HEREUNDER)

ADDRESS (AS IN DEED):

Situate in TOWN: TOWNLAND:

PARISH: BARONY:

CITY: COUNTY:

Area (if included in the deed)

Map co-ordinates (if included in the deed)

Geo Directory address (if included in the deed)

For Assignments only:

[See Note]

Lease date:

Lessor:

Lessee:

Term:

Commencement date:

Rent:

Registry of Deeds reference

Signature of deponent

.....

Sworn this the day of..... 20
..... at

in the County of.....

before me a Commissioner for Oaths [or
other qualified person] and I know the
Deponent

or I know who
certifies his knowledge of the deponent

I, certify that I know the
deponent.

Signature

Signature
Commissioner for Oaths/Practicing Solicitor

For Official Use Only

REGISTRATION made BY:DATE:

SERIAL NUMBER

Note

Lease details to be provided where application is made for registration of an assignment.

Form 2

REGISTRY OF DEEDS

Application for registration of a lease (Rule 6)

Note: To be completed in type face or with black pen using block capital letters

I AB

Solicitor for CD

apply for registration of a lease the particulars of which are set out hereunder. I certify that the particulars are in accordance with the Lease.

Signed:

Name of lodging party: Solr ref:

Address of lodging party:

For official use only: Applicant Code

Office Code

Date of Lease

Grid for date of lease

Name all Lessor(s)/Landlord(s)/Grantor(s):

Forename

Surname

Grid for name 1

Forename

Surname

Grid for name 2

Forename

Surname

Grid for name 3

Forename

Surname

Grid for name 4

(use additional sheet for further Lessor(s)/Landlord(s)/Grantor(s) if necessary)

Description of the Property: (PROPERTY DETAILS NOT INCLUDED IN THE LEASE SHOULD NOT BE PROVIDED HEREUNDER)

ADDRESS (AS IN LEASE):

Situate in TOWN: TOWNLAND:
PARISH: BARONY:
CITY: COUNTY:

Area (if included in the lease)

Map co-ordinates (if included in the lease)

Geo Directory address (if included in the lease)

***(use additional sheet for further PROPERTIES if necessary)**

Signature of deponent
.....

Sworn this the day of..... 20.....,
at

in the County of

before me a Commissioner for Oaths [or
other qualified person] and I know the
Deponent

or I know who
certifies his knowledge of the deponent

I, certify that I know the
deponent.

Signature
Commissioner for Oaths/Practicing Solicitor

Signature

For Official Use Only

REGISTRATION made BY:DATE:

SERIAL NUMBER

Form 3

REGISTRY OF DEEDS

Application by a solicitor for registration of a mortgage/charge/debenture (Rule 6)

Note: To be completed in type face or with black pen using block capital letters

I AB

Solicitor for CD

apply for registration of a deed the particulars of which are set out hereunder. I certify that the particulars are in accordance with the Deed.

Signed:

Name of lodging party: Solr ref:

Address of lodging party:

Name of Deed: Mortgage/ Charge/ Debenture (Delete as appropriate)

For official use only: Applicant Code Office Code

Date of deed:

Grid for date of deed

Name all Mortgagor(s)/Borrower(s)/Chargor(s):

Forename Surname

Grid 1 for name entry

Forename Surname

Grid 2 for name entry

Forename Surname

Grid 3 for name entry

Forename Surname

Grid 4 for name entry

(Use additional sheet for further Mortgagor(s)/Borrower(s)/Chargor(s) if necessary)

Description of the Property: (PROPERTY DETAILS NOT INCLUDED IN THE MORTGAGE SHOULD NOT BE PROVIDED HEREUNDER)

ADDRESS (AS IN MORTGAGE):

| | | |
|------------|---------------|-----------------|
| Situate in | TOWN: | TOWNLAND: |
| | PARISH: | BARONY: |
| | CITY: | COUNTY: |

Area (if included in the deed)

Map co-ordinates (if included in the deed)

Geo Directory address (if included in the deed)

***(use additional sheet for further PROPERTIES if necessary)**

Note: When the mortgage deed does not affect specific property, it will not be registrable in the Registry of Deeds unless it affects one of the following general descriptions of the borrower's land. In these circumstances you must be able to tick one of the following, reference to which must be in the stated paragraph of the mortgage deed—

All other property and assets of the **Mortgagor(s)/Borrower(s)/Chargor(s)** in paragraph of the mortgage deed

All other (if any) freehold/leasehold property of the **Mortgagor(s)/Borrower(s)/Chargor(s)** in paragraph of the mortgage deed

When the mortgage deed affects specific property, it may also affect other land of the borrower which is described in general terms in the mortgage deed. In these circumstances you should tick one of the following, reference to which must be in the stated paragraph of the mortgage deed—

All other property and assets of the **Mortgagor(s)/Borrower(s)/Chargor(s)** in paragraph of the mortgage deed

All other (if any) freehold/leasehold property of the **Mortgagor(s)/Borrower(s)/Chargor(s)** in paragraph of the mortgage deed

Inter alia, one or more properties of the **Mortgagor(s)/Borrower(s)/Chargor(s)** in paragraph..... of the mortgage deed

For Official Use Only

REGISTRATION made BY:DATE:

SERIAL NUMBER

Form 3A

REGISTRY OF DEEDS

Application by a personal applicant for registration of a mortgage/charge/debenture (Rule 6)

Note: To be completed in type face or with black pen using block capital letters

I AB of

Make oath and say as follows:

- 1. I set out hereunder particulars of a deed, which I require to have registered.
2. I certify that the particulars are in accordance with the deed.
3. I apply for registration of the deed.

Name of lodging party: Your ref:

Address of lodging party:

Name of Deed: Mortgage/ Charge/ Debenture (Delete as appropriate)

For official use only: Applicant Code Office Code

Date of deed:

Grid for date of deed

Name all Mortgagor(s)/Borrower(s)/Chargor(s):

Forename Surname

Grid for first name and surname

Forename Surname

Grid for second name and surname

Forename Surname

Grid for third name and surname

Forename Surname

Grid for fourth name and surname

(Use additional sheet for further Mortgagor(s)/Borrower(s)/Chargor(s) if necessary)

Description of the Property: (PROPERTY DETAILS NOT INCLUDED IN THE MORTGAGE SHOULD NOT BE PROVIDED HEREUNDER)

ADDRESS (AS IN MORTGAGE):

Situate in

TOWN: TOWNLAND:
PARISH: BARONY:
CITY: COUNTY:

Area (if included in the deed)

Map co-ordinates (if included in the deed)

Geo Directory address (if included in the deed)

***(use additional sheet for further PROPERTIES if necessary)**

Note: When the mortgage deed does not affect specific property, it will not be registrable in the Registry of Deeds unless it affects one of the following general descriptions of the borrower's land. In these circumstances you must be able to tick one of the following, reference to which must be in the stated paragraph of the mortgage deed—

- All other property and assets of the **Mortgagor(s)/Borrower(s)/Chargor(s)** in paragraph of the mortgage deed
- All other (if any) freehold/leasehold property of the **Mortgagor(s)/Borrower(s)/Chargor(s)** in paragraph of the mortgage deed

When the mortgage deed affects specific property, it may also affect other land of the borrower which is described in general terms in the mortgage deed. In these circumstances you should tick one of the following, reference to which must be in the stated paragraph of the mortgage deed—

- All other property and assets of the **Mortgagor(s)/Borrower(s)/Chargor(s)** in paragraph of the mortgage deed
- All other (if any) freehold/leasehold property of the **Mortgagor(s)/Borrower(s)/Chargor(s)** in paragraph of the mortgage deed
- Inter alia, one or more properties of the **Mortgagor(s)/ Borrower(s)/Chargor(s)** in paragraphof the mortgage deed

Signature of deponent

.....

Sworn this the day of.....
20....., at

in the County of.....

before me a Commissioner for Oaths [or
other qualified person] and I know the
Deponent

or I know who
certifies his knowledge of the deponent

I, certify that I know the
deponent.

Signature

Signature
Commissioner for Oaths/Practicing Solicitor

For Official Use Only

REGISTRATION made BY:DATE:

SERIAL NUMBER

Form 4

REGISTRY OF DEEDS

Application for registration of a Vesting Certificate issued under the Landlord and Tenant (Ground Rents) (No. 2) Act 1978 (Rules 6, 10)

Note: To be completed in type face or with black pen using block capital letters

I AB

apply for registration of a Vesting Certificate, the particulars of which are set out hereunder. I certify that the particulars are in accordance with the Vesting Certificate.

Signed:

Name of lodging party: Solr Ref (if applicable):

Address of lodging party:

Nature of document: Vesting Certificate

For official use only: Office Code

Date of Vesting Certificate

Grid for date entry

Party Name(s)

Forename Surname

Grid for Party 1 name

Forename Surname

Grid for Party 2 name

Forename Surname

Grid for Party 3 name

Forename Surname

Grid for Party 4 name

(Use additional sheet for further Parties if necessary)

Description of the Property: (PROPERTY DETAILS NOT INCLUDED IN THE VESTING CERTIFICATE SHOULD NOT BE PROVIDED HEREUNDER)

ADDRESS (AS IN VESTING CERTIFICATE)

Situate in

TOWN: **TOWNLAND:**

PARISH: **BARONY:**

CITY: **COUNTY:**

Area (if included in the vesting certificate)

Map co-ordinates (if included in the vesting certificate)

Geo Directory address (if included in the vesting certificate)

For Official Use Only

REGISTRATION made BY:**DATE:**

SERIAL NUMBER

Form 5

REGISTRY OF DEEDS

Application for registration of a notice of marriage under the Family Home Protection Act 1976 (Rules 6, 16)

Note: To be completed in type face or with black pen using block capital letters

For official use only: Office Code

I AB of do solemnly and sincerely declare as follows:

- (1) I am the lawful spouse of of
(2) I married the said on day of at
(3) The said property the particulars of which are set out below comprises the family home of the said and I.
(4) I make this Declaration conscientiously believing the same to be true and by virtue of the Statutory Declarations Act 1938.

I apply for registration of this notice pursuant to section 12 of the Family Home Protection Act 1976.

Description of the Property:

ADDRESS:

Situate in

TOWN: TOWNLAND:
PARISH: BARONY:
CITY: COUNTY:

Area (if known)

Map co-ordinates (if known)

Geo Directory address (if known)

*(USE additional sheet for further PROPERTIES)

Signature of declarant

Declared this the ... day of
20..., at
in the County of

before me a Commissioner for Oaths [or other qualified person] and I know the Declarant

or I know..... who
certifies his knowledge of the deponent

I, certify that I know the
declarant.

Signature.....
Commissioner for Oaths/Practicing Solicitor

Signature.....

For Official Use Only

REGISTRATION made BY:DATE:

SERIAL NUMBER

Form 6

REGISTRY OF DEEDS

Application for registration of a discharge or release or partial discharge or partial release of mortgage/charge, (Rules 6, 12)

Note: To be completed in type face or with black pen using block capital letters

I AB

Solicitor for CD apply for registration of the discharge or release or partial discharge or partial release the particulars of which are set out hereunder. I certify that the particulars are in accordance with the Deed.

Signed:

Name of lodging party: Solr Ref:

Address of lodging party:

Name of Deed: Discharge/ Release/Partial Discharge/Partial Release (Delete as appropriate)

For official use only: Applicant Code

Office Code

Date of discharge or release

Parties: Grantor(s) [of]

Grantee(s) [of]

Description of the Property: (PROPERTY DETAILS NOT INCLUDED IN THE DEED SHOULD NOT BE PROVIDED HEREUNDER)

ADDRESS (AS IN DEED):

Situate in

TOWN: **TOWNLAND:**

PARISH: **BARONY:**

CITY: **COUNTY:**

Area (if included in the deed)

Map co-ordinates (if included in the deed)

Geo Directory address (if included in the deed)

***(USE additional sheet for further PROPERTIES if necessary)**

Particulars of Original Mortgage or Charge

(Date and parties and registration reference, (if registered) i.e. date, book and number or serial number)

For Official Use Only

REGISTRATION made BY:**DATE:**

SERIAL NUMBER

Form 7

REGISTRY OF DEEDS

Application for registration of a receipt (Rules 6, 12)

Note: To be completed in type face or with black pen using block capital letters

I AB

apply for registration of a receipt, the particulars of which are set out hereunder.

I certify that the particulars are true and accurate.

Signed:

Name of lodging party: Solr Ref (if applicable):

Address of lodging party:

(Please furnish registered original (Deed of Mortgage/Charge/Further Charge)(Delete as appropriate)

Tick box below as appropriate

With receipt pursuant to **Section 18 of the Housing Act 1988** endorsed thereon.

With receipt pursuant to **Section 84 of the Building Societies Act 1976** endorsed thereon.

Serial number or Registry reference of Original Mortgage

| <i>Year</i> | <i>Book</i> | <i>Number</i> |
|-------------|-------------|---------------|
| | | |

| |
|---|
| <p>For Official Use Only</p> <p>REGISTRATION made BY:DATE:</p> <p>SERIAL NUMBER</p> |
|---|

Form 8

REGISTRY OF DEEDS

Application for registration of a statement under section 3(8)(c) (inserted by section 54(1)(b)(ii) of the Family Law Act 1995) of the Family Home Protection Act 1976 (Rules 6, 17)

Note: To be completed in type face or with black pen using block capital letters

I AB of

apply for registration of the Statement, the particulars of which are set out hereunder.

I certify that the particulars are in accordance with the Statement.

Signed:

Name of lodging party: Solr Ref:

Address of lodging party:

Name of document: Statement
For official use only: Office Code

Date of Statement

[Grid for date of statement]

Party Name(s)

Forename Surname

[Grid for party name 1]

Forename Surname

[Grid for party name 2]

Forename Surname

[Grid for party name 3]

Forename Surname

[Grid for party name 4]

(Use additional sheet for further PARTIES if necessary)

Description of the Property: (PROPERTY DETAILS NOT INCLUDED IN THE STATEMENT SHOULD NOT BE PROVIDED HEREUNDER)

ADDRESS (AS IN STATEMENT):

Situate in

TOWN: **TOWNLAND:**

PARISH: **BARONY:**

CITY: **COUNTY:**

Area (if included in the statement)

Map co-ordinates (if included in the statement)

Geo Directory address (if included in the statement)

***(USE additional sheet for further PROPERTIES if necessary)**

For Official Use Only

REGISTRATION made BY:**DATE:**

SERIAL NUMBER

Form 9

REGISTRY OF DEEDS

Notification of registration of freehold title in the Land Registry (Rule 18)

From LAND REGISTRY

To The Registry of Deeds,

Take note of the registration in the Land Registry of the ownership of the person named at 1 of the schedule hereto in the freehold land the particulars whereof are set out at 2 of the said schedule. The ownership was registered on _____, in the folio of the Register of owners of freehold specified at 3 of the said schedule.

DATED THE

SCHEDULE

1. Name, Address and Description of the Registered Owner(s)
2. Townland, Barony and County, or Parish and Town, or City in which the lands are situate

COUNTY

3. Folio Number of the Register in which the ownership appears

| |
|---|
| <p><u>For Official Use Only</u></p> <p>REGISTRATION made BY:DATE:</p> <p>SERIAL NUMBER</p> |
|---|

Form 10

REGISTRY OF DEEDS

Notification of registration of leasehold title in the Land Registry (Rule 18)

From LAND REGISTRY

To The Registry of Deeds,

Take note of the registration in the Land Registry of the ownership of the person named at 1 of the schedule hereto in the leasehold interest under lease dated from to of the lands particulars whereof are set out at 2 in the schedule for a term of years at a rent of

The ownership was registered on in the folio at 3 of the said schedule.

DATED THE

SCHEDULE

1. Name, Address and Description of the Registered Owner(s)
2. Townland, Barony and County, or Parish and Town, or City in which the lands are situate

COUNTY

3. Folio Number of the Register in which the ownership appears

| |
|---|
| <p><u>For Official Use Only</u></p> <p>REGISTRATION made BY:DATE:</p> <p>SERIAL NUMBER</p> |
|---|

Form 11

REGISTRY OF DEEDS

Requisition for an official search against names of Grantors (Rule 19)

Note: To be completed in type face or with black pen using block capital letters

To the Property Registration Authority

I require to be furnished with a certificate of all acts or deeds registered by reference to names of Grantors only, by—

Search against each person as follows:

(Tick box if appropriate)

Omit leases
Omit Releases

Omit general charges
Omit other (specify)

NAMES

DATES

- 1.....
- 2.....
- 3.....
- 4.....

- FROM:
- TO:
- FROM:
- TO:
- FROM:
- TO:
- FROM:
- TO:

AFFECTING—

(Please insert former (if any) and present description of premises i.e. Townland, Barony, Street, Parish, District, Site No's, and County etc.)

DATE:

SIGNED:

POSTAL ADDRESS of Lodging Party

**To: The Registry of Deeds
Henrietta Street
Dublin 1.**

Form 12

REGISTRY OF DEEDS

Certificate of result of official search (Rule 19)

(Please note that this form will be printed in Landscape format)

After diligent search made on foot of the details in the application form (Form 11) bearing Application No. _____ (copy attached) I certify at the date of this certificate that no entry appears except as set out in the Schedule hereto.

Date

Signed by duly authorised officer.

Schedule

We, the Registration of Deeds and Title Rules Committee, constituted pursuant to the provisions of Section 74 of the Registration of Deeds and Title Act 2006, in exercise of the power conferred on us by Section 48 of the Registration of Deeds and Title Act 2006, with the concurrence of the Minister for Justice, Equality and Law Reform, do hereby make the foregoing Rules.

Dated this 19th day of February, 2008.

Mary Laffoy, Judge of the High Court

Gerard McCaughey, Chairperson of the Property Registration Authority

Catherine Treacy, Chief Executive of the Property Registration Authority

James Dwyer, Senior Counsel

Owen M. Binchy, Solicitor

I, BRIAN LENIHAN, Minister for Justice, Equality and Law Reform, in exercise of the powers conferred on me by Section 48 of the Registration of Deeds and Title Act 2006, hereby concur in the making of the foregoing Rules.



GIVEN under my Official Seal,
29 February 2008

BRIAN LENIHAN
MINISTER FOR JUSTICE, EQUALITY AND LAW
REFORM.

EXPLANATORY NOTE

(This note is not part of the Instrument and does not purport to be a legal interpretation)

These Rules, which come into effect on the 1st day of May 2008, provide general rules for the Registry of Deeds in accordance with Section 48 of the Registration of Deeds and Title Act 2006.

BAILE ÁTHA CLIATH
ARNA FHOILSIÚ AG OIFIG AN tSOLÁTHAIR
Le ceannach díreach ón
OIFIG DHÍOLTA FOILSEACHÁN RIALTAIS,
TEACH SUN ALLIANCE, SRÁID THEACH LAIGHEAN, BAILE ÁTHA CLIATH 2,
nó tríd an bpost ó
FOILSEACHÁN RIALTAIS, AN RANNÓG POST-TRÁCHTA,
AONAD 20 PÁIRC MIONDÍOLA COIS LOCHA, CLÁR CHLAINNE MHUIRIS,
CONTAE MHAIGH EO,
(Teil: 01 - 6476834/37 nó 1890 213434; Fax: 01 - 6476843 nó 094 - 9378964)
nó trí aon díoltóir leabhar.

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