



Registration Mapping Guide - 8

Official Tailte Éireann Registration hard copy map products

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1. Official Tailte Éireann Registration hard copy map Products

There are three official Tailte Éireann Registration hard copy map products:-

- Title Plan
- Special Registration Map
- Official Map Search

All of the above reference the Irish Transverse Mercator (ITM) coordinate reference system.

Customers need to consider what their requirements are before deciding which of the three map products best suits their needs.

2. Title Plan

Title Plans are a representation of the plan(s) contained within a specific Folio or entry on a Folio. The Title Plan printing process is fully automated. The automated 'Title Plan' production system is designed to fit each plan or number of plans, if more than one on the Folio, to single A3 page at a standard metric scale.

Title Plans may print at 1/1,000, 1/2,500, 1/5,000 or 1/10,000 scale depending on the size of the plan(s) contained within a specified folio. The larger the area of the plan the greater the likelihood that the map will be printed at one of the smaller scales. **See Note 1** below regarding 1/10,000 and 1/5,000 maps.

- A 1/2,500 scale Title Plan map measures 800m X 600m (covering an area of 48ha) however, most rural properties are irregular in shape so plans that measure 20 hectares or more are less likely to fit on a single A3 page at 1/2,500 scale.
- A 1/1,000 scale Title Plan measures 320m X 260m (covering an area of 8.32ha) so irregular shaped sites of 3 hectares or more located in urban areas are less likely to issue at 1/1,000 scale.

www.landdirect.ie customers can gauge what scale map is likely to be issued by using the 'Plot Scale' tool to visualise if their property will fit within the different scales bounding rectangle, shown as a red box in Figure 1 below. The 'Plot Scale' tool is activated if either the 'Special Registration Map' or 'Official Map Search' buttons are selected.

Note 1. Customers should be aware that smaller scale 'Title Plan' maps, printed on hardcopy at 1/5,000 or 1/10,000 scale, are not suitable for registration purposes unless the new property is entirely bounded by Tailte Éireann Surveying topographic detail.

As an alternative to ordering a 'Title Plan', and to ensure that customers can get a hardcopy that is suitable for registration purposes, applicants can order either, the 'Special Registration Map' (SRM) or the 'Official Map Search' through www.landdirect.ie.

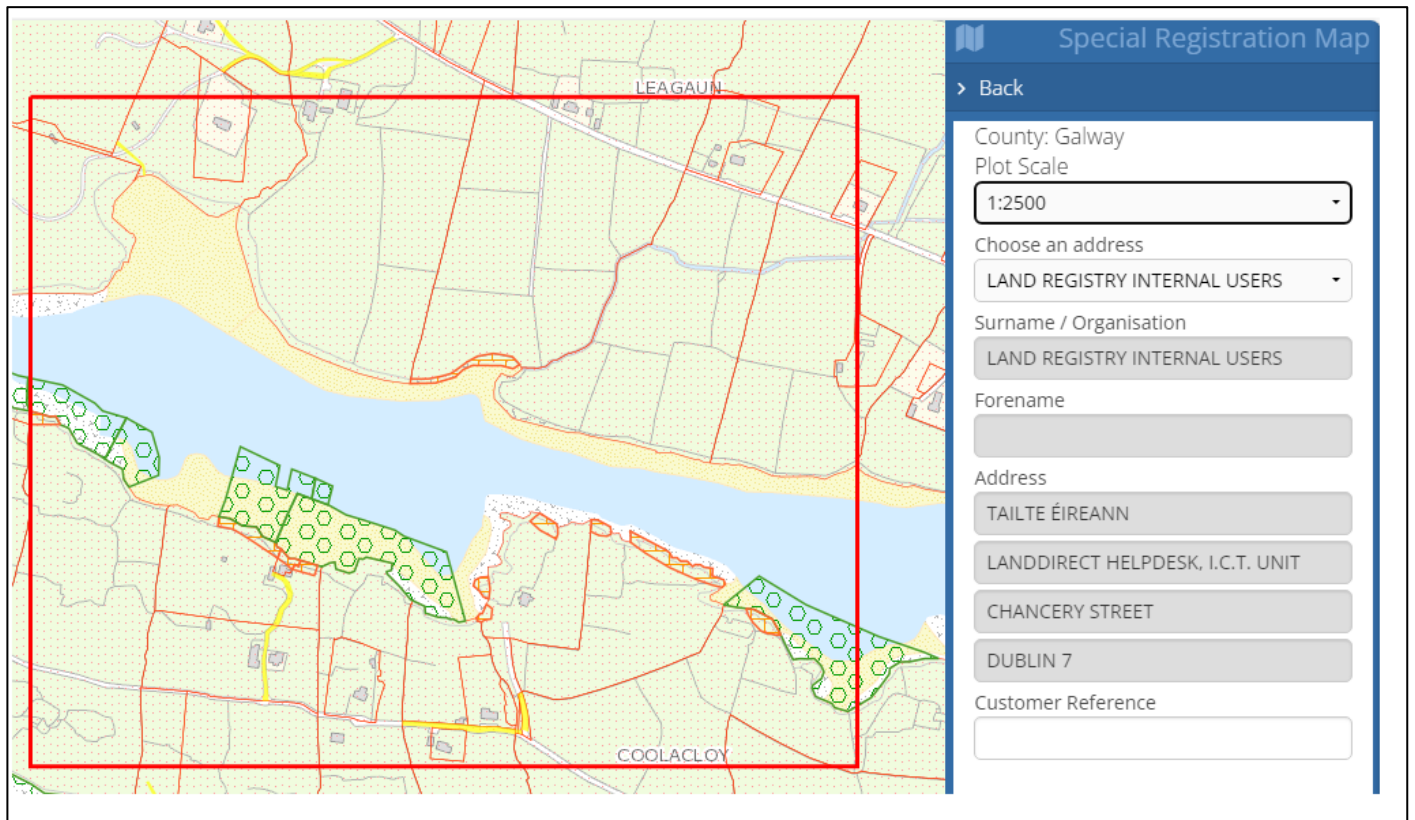


Figure 1 - View of 1/2500 scale bounding rectangle

2.1 Title Plan features

- Freehold registrations are highlighted **Red**, Leasehold in **Green**, and Sub-Leasehold in **Purple**.
- The standard scales that Title Plans print at include 1/10,000, 1/5,000, 1/2,500 and 1/1,000.
- The 'Title Plan' will be printed at A3 size regardless of map scale.
- Details about the Title Plan are printed in the margins and include the following: -
 - Folio number,
 - Title Plan Application Number
 - Date the map was printed.
 - A North Point.
 - The map scale.
- The map area is edged by a border with the ITM coordinates printed at the lower left and upper right corners of the neat line.
- The boundary is highlighted in the appropriate tenure type colour with a light dotted fill. The property is hatched and filled if it is subject to a leasehold or sub-leasehold burden. (See **Registration Mapping Guide 9**)
- The plan reference is printed in black regardless of the tenure type. Appurtenant and servient rights are coloured but **not lettered**.

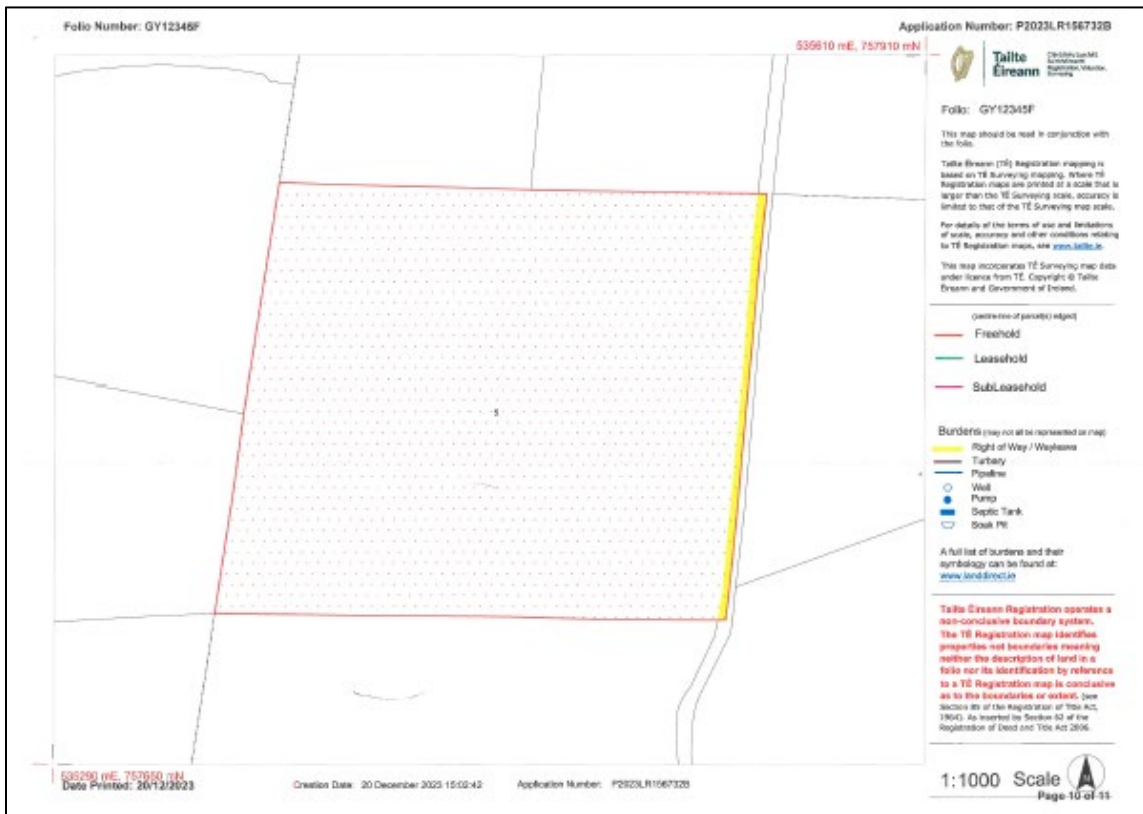


Figure 2 - Example of 1/1000 Title Plan

3. Special Registration Map (SRM)

When using the SRM facility the requestor can select the area of the map they wish to include and the appropriate map scale at which the ITM map is to be printed. A demonstration on how to order a 'Special Registration Map' can be found on www.landdirect.ie

The SRM can be ordered for printing at a selection of metric scales up to 1/500 scale. However, it is important to note that maps that have been enlarged from the original Tailte Éireann Surveying published scale for the area cannot be expected to give a greater degree of accuracy than that of the original published scale.

The SRM will be accompanied by a letter regarding the accuracy of maps which have been enlarged from their original scale. See Figure 4.

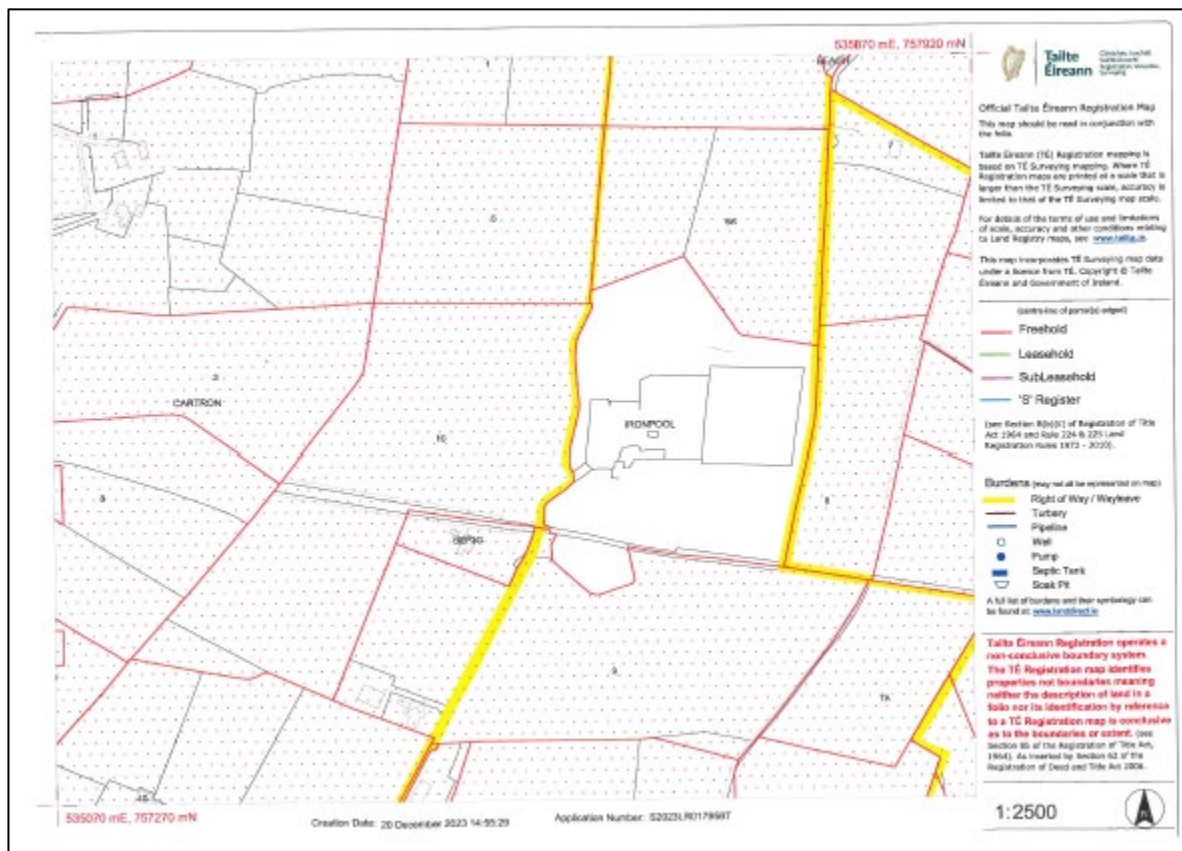


Figure 3 - Example of 1/2500 Special Registration Map (SRM)



**Tailte
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Clárúcháin, Luchtáil,
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Registration, Valuation,
Surveying

Tailte Éireann Special Registration Map

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Application Number: S2023LR017958T

Your Reference: Test 2

Special Registration Maps can be ordered and printed at a selection of standard metric scales up to and including 1/500 scale.

Properties on this extract of the Tailte Éireann Registration map that are not highlighted in colour appear to form part of unregistered land.

Hard copy ITM maps which have been enlarged from the original Tailte Éireann Surveying published scale for the area cannot be expected to give a higher degree of accuracy than that of the original scale.

1/5,000 and 1/10,000 scale maps may not be acceptable for registration purposes in hard copy form unless the new property is entirely bounded by Tailte Éireann Surveying detail.

An officer duly authorized by Tailte Éireann

Date Printed: 20/12/2023

Application Number: S2023LR017958T

Figure 4 - Example of Special Registration Map cover letter

3.1 How to order a Special Registration Map.

- Use the navigation tools or search tools to zoom to area of interest.
- The zoom level must be at least 1/5,000 scale.
- Click on the “Special Registration Map” tab on the right hand side of the screen.

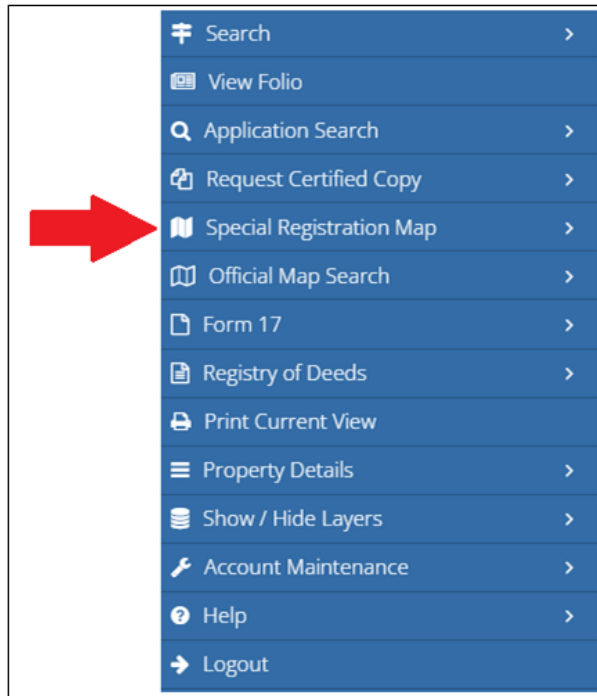


Figure 5 – Choose ‘Special Registration Map’ from menu

- The plot scale will automatically default to 1/500.
- The extent of the map data which the customer will receive is defined by the red bounding box as shown on the map.

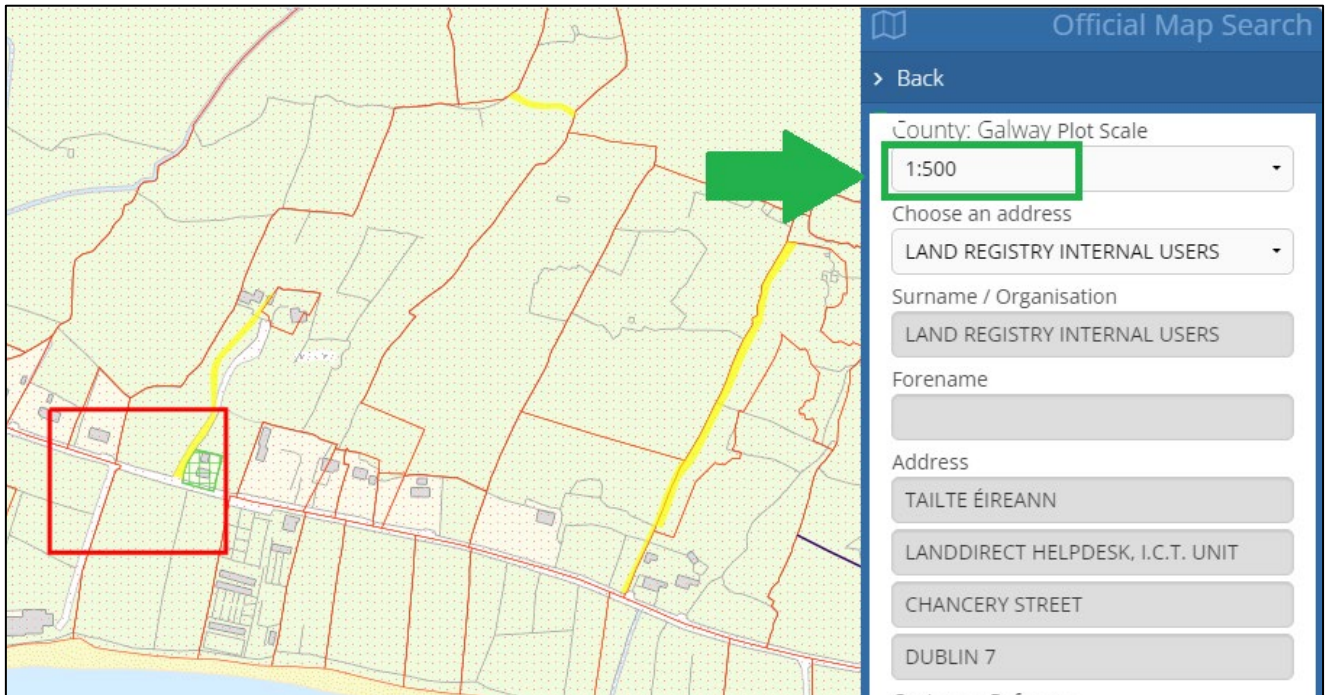


Figure 6 – Choose a scale to resize the red box accordingly

- Select the down arrow in the plot scale box to reveal the available map scales.
- The available map scales are 1/500, 1/1,000, 1/2,500 and 1/5,000.
- For each given plot scale a different red bounding box will be presented to the user.
- One of the above plot scales must be selected.
- To order the map complete the address details for delivery and click 'Confirm'.

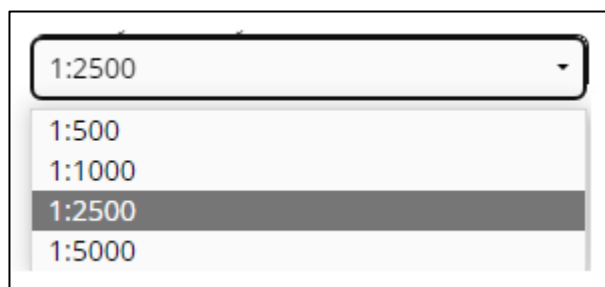


Figure 7 – Choose the map scale and click Confirm to proceed

4. Official Map Search

The Official Map Search facility allows users to select the map scale that the ITM map is to be printed. Depending on the scale chosen a different size bounding rectangle will display which enables the customer to include sufficient map detail in their map search. A demonstration on how to order an 'Official Map Search' can be found on www.landdirect.ie

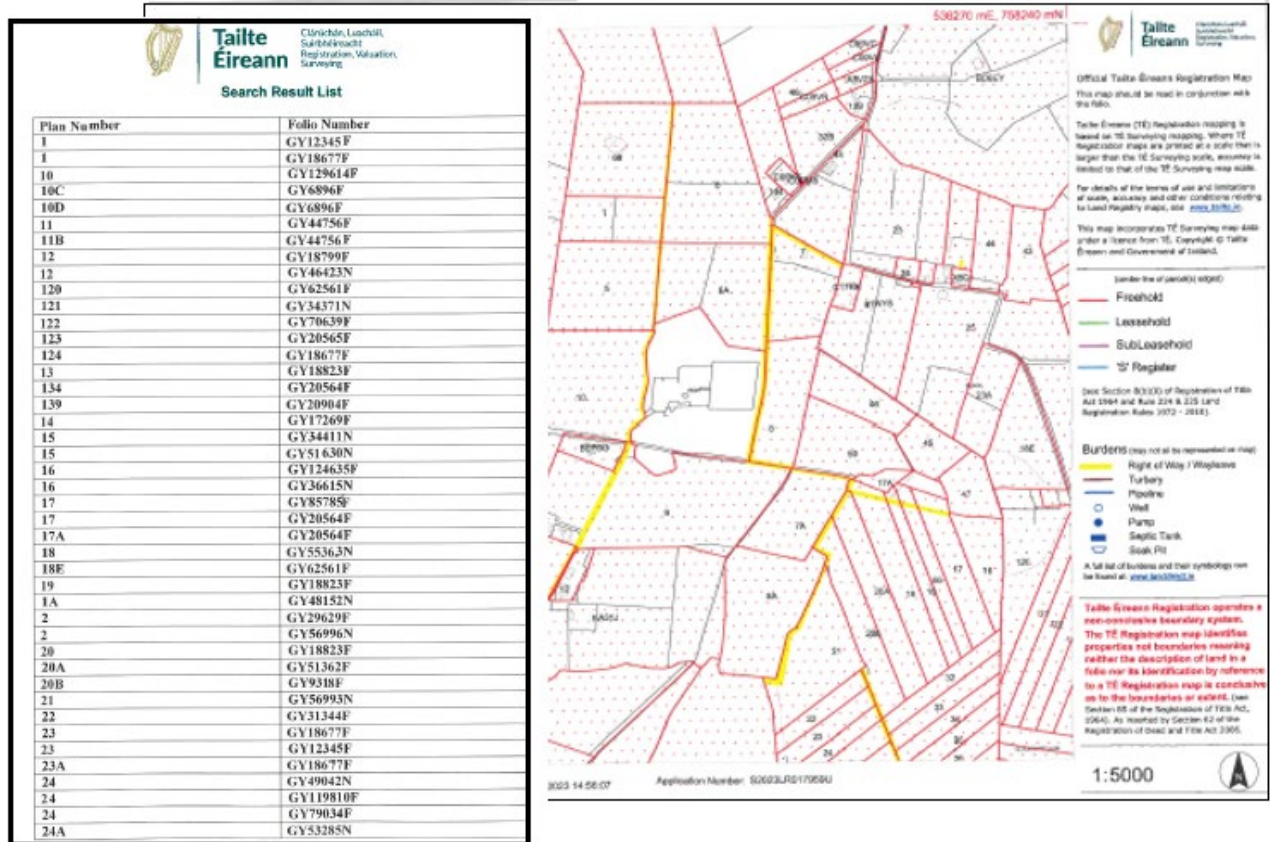


Figure 8 - Example of 1/5000 Official Map Search and report listing Folios

An Official Map Search can be ordered for printing at a selection of metric scales up to 1/500 scale. However, it is important to note that maps that have been enlarged from the original Tailte Éireann Surveying published scale for the area cannot be expected to give a greater degree of accuracy than that of the original published scale.

The Official Map Search will be accompanied by a letter regarding the accuracy of maps which have been enlarged from their original scale. See Figure 9.



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Tailte Éireann Official Map Search

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Application Number: S2023LR017959U

Your Reference: Test 3

Section 107(2) of the Registration of Title Act, 1964 and Rule 161(1)(b) of the LR Rules 2012 provide that any person may make an official search of the Tailte Éireann Registration map to ascertain whether a particular property is registered on the National Land Register.

This is to certify that the properties highlighted in colour with a plan reference printed therein on the enclosed extract of the Registry map form part of registered land.

Properties on this extract of the Tailte Éireann Registration map that are not highlighted in colour appear to form part of unregistered land.

For a full list of registered properties showing plan references and folio numbers, see attached "Search Result List".

Hard copy ITM maps which have been enlarged from the original Tailte Éireann Surveying published scale for the area cannot be expected to give a higher degree of accuracy than that of the original scale.

1/5,000 and 1/10,000 scale maps may not be acceptable for registration purposes in hard copy form unless the new property is entirely bounded by Tailte Éireann Surveying detail.

An officer duly authorised by Tailte Éireann

Date Printed - 20/12/2023

Application Number -S2023LR017959U

Figure 9 - Example of Official Map Search cover letter

4.1 How to order an Official Map Search.

- Use the navigation tools or search tools to zoom to area of interest.
- The zoom level must be at least 1/5,000 scale.
- Click on the "Official Map Search" tab on the right hand side of the screen.

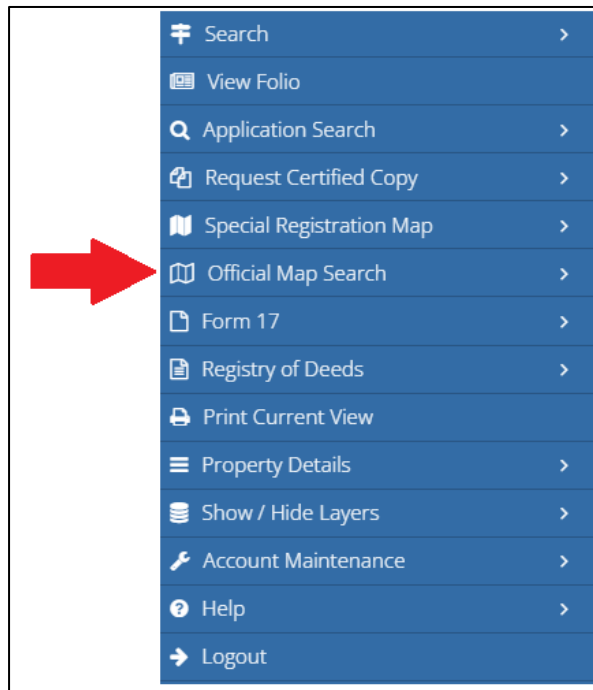


Figure 10- Select Official Map Search from menu

- The plot scale will automatically default to 1/500.
- The extent of the map data which the customer will receive is defined by the red bounding box as shown on the map.

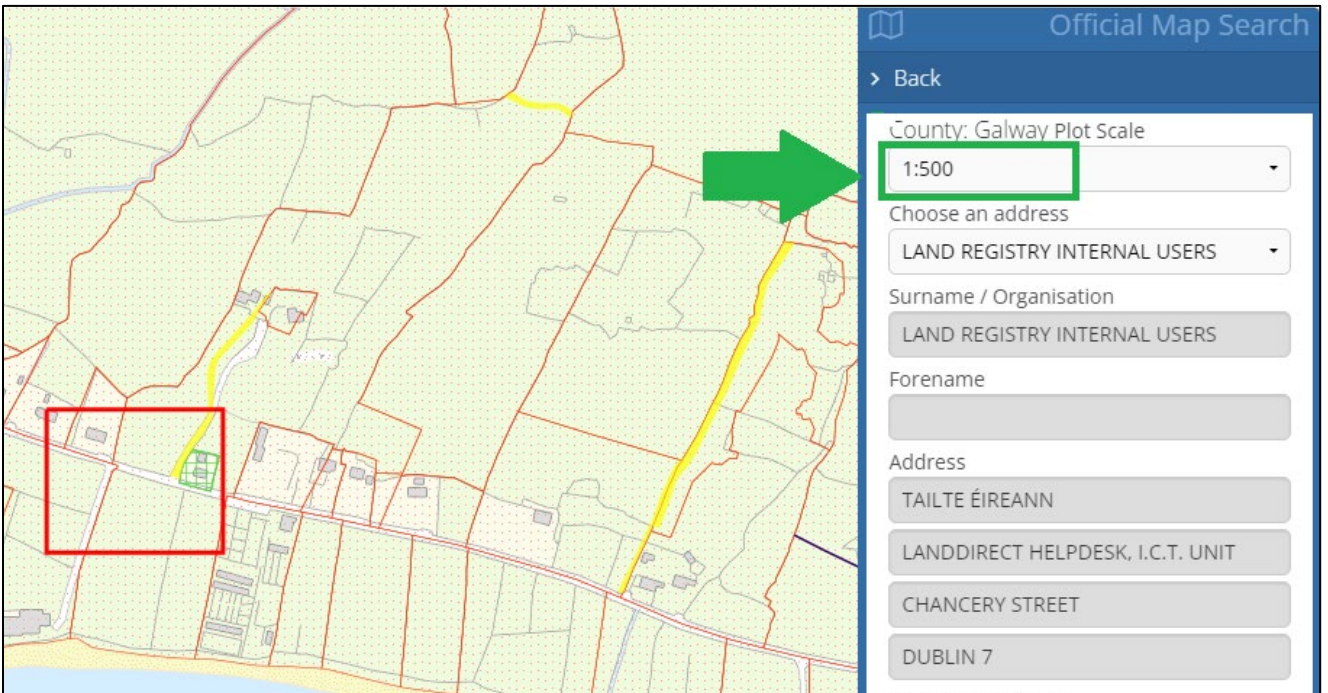


Figure 11 - Choose a scale to resize the red box accordingly

- Select the down arrow in the plot scale box to reveal the available map scales.
- The available map scales are 1/500, 1/1,000, 1/2,500 and 1/5,000.
- For each given plot scale a different red bounding box will be presented to the user.
- One of the above plot scales must be selected.
- To order the map complete the address details for delivery and click 'Confirm'.

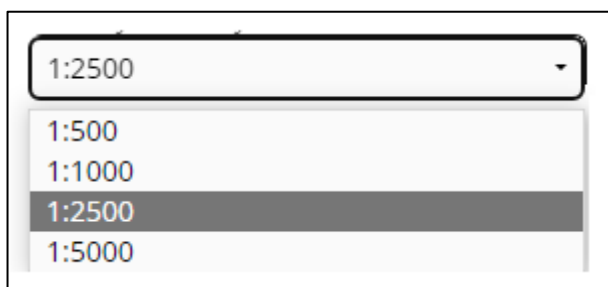


Figure 12 – Choose the map scale and click Confirm to proceed

5. Photocopies, scanned copies or screen captured images of Tailte Éireann map products

Photocopies, scanned copies or screen captured images of Tailte Éireann map products are not acceptable for registration purposes. Although customers of www.landdirect.ie can capture a screen image of the landdirect map using the '**Print Current View**' facility, that image is not an official Tailte Éireann Registration map, is not suitable for registration purposes and should be used for reference purposes only.

15th December 2023