



## Registration Mapping Guide 5(d) Multi-Storey (MSB) Rejection Checklist

The maps/plans do not comply with our current requirements for MSB developments. Please check the list below and ensure that the application map satisfies the necessary requirements.

### The Location Map

- No 'Location Map' has been lodged.
- The 'Location Map' is a **copy** and not an **original** Tailte Éireann (TÉ) 'Title Plan', 'Special Registration map' or 'Official Map Search'. **(Registration Mapping Guides 1 & 8)**
- The 'Location Map' is a **copy** and not an **original** TÉ Surveying 'Land Registry Compliant Map'.
- The 'Location Map' does not comply with the requirements for Computer Generated (Hard Copy) Maps. **(Registration Mapping Guides 1 & 4)**
- The 'Location Map' cannot be accurately related to TÉ Surveying detail. **(Rule 146(4) of LR Rules 2012)**
- The 'Location Map' is plotted at 1/5,000 or 1/10,000 scale. **(Registration Mapping Guide 1)**
- No map scale quoted on the 'Location Map'/'Location Map' is not true to scale.
- Unauthorised text, certification details, signatures, company logos on face of the 'Location Map'.
- Car park spaces, bin spaces and gardens which are included in the transfer/lease have not been uniquely identified on the 'Location Map'. **(Registration Mapping Guides 5(a) & 5(c))**
- The basement area extends beyond the footprint of the building and the basement area has not been plotted on the 'Location Map' by way of a dashed blue line.
- The 'Location Map' is unsuitable due to the use of masking/correction fluid.
- The ITM co-ordinates have not been transposed through the 'Location Map'.
- The entire Building footprint has not been delineated in blue on the 'Location Map'.
- Property to be registered not unambiguously defined.

## The Floor Plan(s) / The Apartment/Unit Plan ('Plan(s)')

- Floor plans not lodged.
- The 'Plan(s)' is not a copy of the 'Floor Plan(s)' bearing a current Land Registry approval stamp.
- Property to be registered not unambiguously defined.
- The extent of the area shown on the 'Plan(s)' exceeds the extent of the property as presented on the map/plan attached to the title documents.
- Apartments/Units is not shown inlined/outlined by means of a thin red line.
- Not plotted on a single A3 or A4 size sheet.
- Not plotted at a recognised metric scale.
- Failure to meet the paper weight requirements.
- Unauthorised text, certification details, signatures, company logos on face of the 'Plan(s)'.
- Colour infill and/or shading is present on the 'Plan(s)'.
- Balconies and patios not identified as such on the 'Plan(s)'.
- Balconies and Patios included/excluded in error.
- An apartment/unit numbers have not been provided for the property unit (in black print).
- The 'Floor Level' not printed on the face of the 'Plan(s)'.
- The Ground Floor, First Floor, and Second Floor etc. convention has not been used.
- Adequate ITM coordinate information has not been supplied.
- The floor and ceiling height values, referenced to OS datum, have not been provided.
- A precise address, incorporating the 'Floor Level' has not been furnished.
- A Min and Max height for sloping feature not furnished.
- The stairwell feature not properly displayed.
- Basement plan not lodged.
- Attic/airspace plans not lodged.
- Soil/subsoil plans not lodged.
- Under/Over archway not adequately portrayed.
- Computer generated 'Plan(s)' not plotted to the minimum resolution of 300 dpi.
- Solicitor Certification to the effect that the original development was constructed prior to the 1st June 2011 has not been lodged.